

Drawing/Blueprint Order Form	Railroad Museum of Pennsylvania Pennsylvania Historical and Museum Commission		
	P.O. Box 15 Strasburg, PA 17579		

REQUESTOR'S INFORMATION			
Name:	Mr./Mrs./Ms./Dr.	Organization:	
Address:	City:	State/Country:	Zip Code:
Phone:	Fax:	Email:	
Date of Request:	Date Required:	Delivery Method: <input type="checkbox"/> Electronic <input type="checkbox"/> Mailed <input type="checkbox"/> Pick-up	

DRAWING/BLUEPRINT INFORMATION (Attach Additional Pages if Necessary)					
Collection	Slot, Box, Folder, Item #	Description	Qty	Unit Price	Total

SPECIAL INSTRUCTIONS	
File Format: <input type="checkbox"/> Tif or <input type="checkbox"/> jpeg	Paper Copy <input type="checkbox"/> Digital Scan <input type="checkbox"/> Both <input type="checkbox"/>

FEES	
Drawing/Blueprint Scan.....	\$15.00 per image
Museum Courier Fee (costs to transport materials to and from vendor).....	10.00 per order
Writable CD	\$5.00 per order
Postage/Handling (for mailed orders).....	\$5.00 per order
PA Sales Tax (for PA residents).....	6.00% of subtotal
FRM Member Discount.....	10.00% off subtotal

- | CONDITIONS |
|---|
| <ul style="list-style-type: none"> PUBLICATION: Patrons wishing to use scanned photographic images from the collection must first seek permission first. A user fee is charge per image for one-time use and is established on a case by case basis. COPYRIGHT: The copyright law of the United States (Title 17, US Code) governs the reproduction of copyrighted material. Requestors assume all responsibility for any considerations pertaining to copyright infringement that may arise in the use of the reproduction(s). QUESTIONS: Email research@rrmuseumpa.org or call (717) 687-8628, ext. 3010 |

