

**RAILROAD MUSEUM OF PENNSYLVANIA ARCHIVES**  
P.O. Box 15 300 Gap Road Rt. 741E Strasburg, PA 17579  
717-687-8628 x3010 FAX: 717-687-0876  
E-MAIL: [kubell@rrmuseumpa.org](mailto:kubell@rrmuseumpa.org)

**Drawing & Blueprint Reproduction Request**

Name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
UPS address \_\_\_\_\_

PLEASE CIRCLE ONE: Will call      Delivery: To residence      To business  
Telephone \_\_\_\_\_ E-mail \_\_\_\_\_

Please list drawings in numerical or alpha-numerical order. RRMPA Library staff will advise you of our holdings in the "RRMPA Location" column.

Description (Optional)	Type of Drawing	RRMPA Location	Place Order
(1)			
(2)			
(3)			
(4)			
(5)			
(6)			
(7)			
(8)			
(9)			
(10)			

Please indicate the following preferences:

- ( ) Paper Copy, positive (black line on white background) size: \_\_\_ original size OR \_\_\_ Other: \_\_\_\_\_
- ( ) Paper Copy, negative (white line on black background)
- ( ) Digital Scan; please specify: platform (IBM or Mac) \_\_\_\_\_ ; resolution (dpi, mb, %) \_\_\_\_\_

The Railroad Museum of Pennsylvania will invoice you for the work. Please do not send payment in advance. All scanning is done by our vendor, Print-O-Stat of East Petersburg, Pa.

**PRICES:**

- Scans \$2 per item
- Burn to CD: \$2
- Shipping: \$3 (for larger orders or larger items, prices may vary; customer will be billed for balance)
- Drawings: \$.25 per item
- Museum Courier Fee: \$10 (covers staff time to process and transport materials to and from vendor)

*\*\*Friends of the Railroad Museum Members are subject to 10% discount!*

Are you a member of the FRM? \_\_\_ Yes \_\_\_ No

\*\*\*\*\*  
FOR STAFF USE ONLY

For the RRMPA Library \_\_\_\_\_ Date \_\_\_\_\_

In accordance with the regulations of the Railroad Museum of Pennsylvania, I make application for reproduction of the drawings marked in the "Place Order" column.

Applicant's signature \_\_\_\_\_ Date \_\_\_\_\_  
Date: Received by \_\_\_\_\_ Repro fee paid \_\_\_\_\_ Mailed \_\_\_\_\_  
Vendor Invoice Number \_\_\_\_\_

3-06