



EDUCATION PROGRAMS REQUEST FORM

Please submit a separate Request Form for each program requested. This form may be photocopied.

Group's Name: _____			
Address: _____			
Contact person(s): _____			
Phone number: _____	Email: _____	Fax: _____	
Choice of Dates: 1 st : _____	2 nd : _____	3 rd : _____	
Arrival Time: _____	Title of program: _____		
No. of Students: _____	No. of Chaperones: _____	Age/Grade: _____	Special Needs: _____

PROGRAM FEES (Valid through 6/30/18.)

PLEASE REMIT THESE FEES PRIOR TO OR ON THE DATE OF YOUR VISIT:
(Place an "X" next to the program you have requested.)

- | | |
|--|------------------|
| <input type="checkbox"/> Education Tour or Class | \$5 per student* |
| <input type="checkbox"/> Self-Guided Walking Tour | \$4 per student* |
| <input type="checkbox"/> Traveling Programs (Road Show!) | \$75 per show** |
| <input type="checkbox"/> Railroading Badge | \$15 per scout* |
| <input type="checkbox"/> Other: _____ | \$ _____ |

ADDITIONAL FEES:

- *Adult chaperones are admitted one free with every five students. Additional adults are \$9.00 each.
**A distance fee may be assessed beyond a 30-mile radius of the Museum.

To complete the registration process:

- ✓ Please mail, fax or email this request form to us **no later than 15 days in advance**. Requests are not guarantees. They will be processed in the order received, and reservations are made on a first come basis. We will contact you if we are unable to accommodate your group. Otherwise, a confirmation of your reservation(s) will be mailed to the address listed above.
- ✓ Payment must be made prior to or on the date of your visit. Checks and credit cards (VISA, MASTERCARD, DISCOVER or AMERICAN EXPRESS) are accepted as payment. Checks should be made payable to: Railroad Museum of Pennsylvania.
- ✓ To assure group discounts and a prompt start time, we ask that fees be paid as a SINGLE TRANSACTION. Any deposit received by the day of the program will be applied to the balance.
- ✓ If you need to cancel a tour, or if you are delayed in your arrival, please call (717) 687-8628 as soon as possible. Please cite the school name and scheduled time of arrival in your message.

Thank you!